

Capability

Leadership

Policy

Connectedness

Culture



INFORMATION PACK

**Caboolture Young
Mothers for Young
Women
Volunteer**

MICAH PROJECTS



Breaking Social Isolation
Building Community

The organisation

Micah Projects is a community based, not-for-profit organisation with a vision to create justice and respond to injustice at the personal, social, and structural levels in church, government, business and society. We believe that every child and adult has the right to a home, an income, healthcare, education, safety, dignity, and connection with their community of choice.

What we do

We work to **break down barriers** that exclude people from housing, healthcare, employment, and meaningful connections, and to give people a voice. We assist and support each individual or family including children, to resolve crisis, break social isolation, have a home, access health and community services, and build community.

Micah Projects provides a range of support and advocacy services to individuals and families according to their needs and capacity. We ensure the immediate needs of participants are met in a supportive, informed and respectful manner.

Working together

It is important to Micah Projects that people feel welcome, have choices and do not experience discrimination when working with Micah Projects. It is our aim to work with participants, each other and our partners to respectfully share knowledge, ideas, resources and skills in order to improve the service for the people we support, and the people that work as a part of the organisation.

Equal Opportunity

Micah Projects is an equal opportunity employer and promotes access to positions to individuals from a diverse range of social and cultural groups. We acknowledge the First Peoples of Australia as the traditional owners of this land and support their right to self-determination and cultural expression. We recognise that Brisbane is a diverse community and acknowledge the needs of individuals, families and communities relating to age, gender, disability, sexuality and economic status.

Quality statements

Micah Projects is committed to adhering to well defined, effective procedures that are designed to ensure the quality of our services and activities. We expect staff to understand the relevance and importance of their activities and how they contribute to achieving the quality objectives, and to proactively work and operate within the organisation's quality system.

Child Safe Organisation

Children and young people are entitled to live in a caring and nurturing environment and to be protected from harm and exploitation. Micah Projects is a child-safe and child-friendly organisation that prioritises the safety and wellbeing of children and young people. We actively provide guidance for management, staff and others in identifying and responding to concerns about the abuse or neglect of a child or young person in contact with the organisation.

WHS Statement

Everyone has a right to feel safe at work, and Micah Projects is committed to minimising the risk to any staff member, student, volunteer, contractor, consultant and Board member within the organisation. We work collectively to comply with the *Work Health and Safety Act 2015*.

Position Overview

Position Title	Team
Baby Bunch and Toddler Tots Group Support	Caboolture Young Mothers for Young Women
Reports to	Line Manages
Team Leader	N/A
Employment Status	Hours of Work
Volunteer	9.30 – 12.30 Wednesdays school term
Based at	
Caboolture 4510	

Caboolture Young Mothers for Young Women, an activity of Micah Projects. We provide support to young women aged 20 years and under who are pregnant and/or parenting, their partners and children who reside within the Caboolture region.



Position Description

At Baby Bunch and Toddler Tots Groups you would be supporting our group at our Wellspring Hub in Caboolture by preparing our group lunch (usually wraps and rolls or heating up lasagne and basic cooking). You'd be doing some basic kitchen cleaning and tidy up as you go and preparing for a shared lunch. You'd also be chatting with young pregnant and parenting women about their lives (often about food and their children). At our Baby Bunch group we'd love you to hold and play with the babies whilst their mums enjoy lunch and at our Toddler Tots group, come play outside with the children.

Criteria and Conditions

Driver's License: Preferred but Not Essential	Travel: Must be able to travel to Caboolture
Criminal History Screening: Essential Blue Card	Assets: N/A

General Conditions

- » All volunteers are to exhibit the values of Micah Projects, as outlined in the Code of Conduct.
- » All volunteers must utilise Micah Projects systems to facilitate the quality of the organisation's work and services. This includes, but is not limited to, Microsoft Office suite, ProjeX and Accentis.
- » Appointment to this position will be subject to a criminal history check, as outlined in the organisational Criminal History Screening Policy.
- » All volunteers will comply with Workplace Health and Safety legislation as outlined in organisational policy and procedures

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